

Getting Back on Track:

RACE

With Appendix for Guidance for RACE Venues and Event Organisers

MotorsportUK.org/COVID-19

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Introduction

Motorsport UK, like other sports governing bodies, has been planning how it will be possible to restart our sport whilst working within the prevailing government guidelines. Clubs and their activities in Scotland fall under the Jurisdiction of the Scottish Government who are adopting a phased approach to the easing of restrictions.

As the respective Governments now announce a gradual release of their lockdowns, Motorsport UK is communicating our plan on how to best resume our activities as quickly as we can while under applicable restrictions.

This planning has been undertaken in consultation with a wide selection of stakeholders including the specialist committees of each sport discipline.

The organisation has been actively modelling how each of the sport's eleven different competition categories could potentially begin to restart motorsport when it is safe and practical to do so.

We want to thank all of the motorsport community for supporting the need to suspend our activities; we appreciate how difficult this has been for many individuals and organisations. Our goal is to get the sport running again as fast as practically possible. We are working with the regional Governments including Scottish Government and administrations such as Sport Scotland and of course U K Government through DCMS and we have led the development of a detailed plan that can be used by clubs, officials, venues and competitors to manage events safely and successfully but always subject to respect of the requirements of the several national Governments.

We are fortunate that our sport takes place in large outdoor environments, so that with practical measures in place, much of motorsport should be able to resume. We will all need to modify the way we have worked in the past and accept these changes in a collaborative and constructive way. I am sure that the ingenuity and passion of the motorsport community will allow us to navigate the essential requirements to keep everyone safe, but at the same time allow our sport to get going again.

My Chron

Hugh Chambers, CEO



Types of motorsport

Motorsport in the UK is vibrant and diverse, with **12 main categories** of the sport and **thousands of events** taking place **nationwide**



Autocross

Competitors drive on a short course on grass or stubble field, against the clock



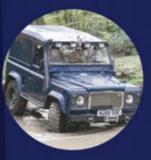
Autotest

Drivers tackle a low-speed course without hitting any markers



Circuit Racing

Cars race wheel-to-wheel on a track. The winner is the first to reach the chequered flag



Cross Country

Drivers tackle a low-speed course without hitting any markers



Drag Racing

Two cars and drivers see which can cover a quarter of a mile the quickest



Hill Climb

Competitors race against the clock on a narrow, uphill course, in everything from road cars to single-seaters



Karting

Karts go wheel-to-wheel and the winner is the first to reach the chequered flag



Rallycross

A combination of Rallying and Circuit Racing on a track that's part gravel and part asphalt



Rallying

A driver and co-driver take on a series of competitive stages, usually in forests



Sprint

Drivers take turns setting times around a lap of a circuit or pointto-point course



Trials

A low-speed but highly challenging discipline and one of the most accessible forms of the sport



Volunteering

All motorsport events, from Formula 1 to club level, need volunteers to help them run safely and effectively

About Us

Motorsport UK is the national membership organisation and governing body for four-wheel motorsport.

The organisation exists to **power, promote** and **protect** motorsport in the UK. Our 60-strong in-house team delivers against four key service areas:

£10Bn+

value of motorsport to UK economy

40,000+

sector employees in UK

4,500

UK motorsport companies

44,000

competitors

4,100

officials

millions

of spectators and fans

10,800

marshals

720

clubs

4,500

events each year



Guiding Principles

In building out Motorsport UK's plan to restart motorsport, a number of considerations have been established after significant liaison with our stakeholder community.

Motorsport UK's approach needs to provide robust guidelines while allowing for some flexibility and adaptability of the central tenets to suit each of 11 different motorsport disciplines.

The guidelines have been established through consultation in alignment with government guidance.; it is understood that this guidance is fluid and can be open to interpretation and also, in the event of a second wave of the virus, the advice may need to be withdrawn or reconsidered.

1 GOVERNMENT LEGISLATION

The Motorsport UK community will respect the law and principles of government guidance

2 RESPECTING SOCIAL DISTANCING

Social distancing is crucial to reducing 'R' and is at the forefront of all restart planning

3 GOOD CORPORATE CITIZENSHIP

Positive public perception of our sport is important to ensure cooperation and future growth

4 NEGATING HEALTHCARE BURDEN

Motorsport will not put an additional burden on public health resources in restarting our sport

5 EDUCATION & TRAINING

Appropriate education and guidance will be provided to event organisers to safely execute events

6 RESPECTFUL OF TRAVEL RESTRICTIONS

This plan is respectful that not all devolved countries (or administrations) are moving at the same pace

7 DISCIPLINES CAN NOT ALL MOVE AT SAME PACE

The reintroduction of some of our **11** disciplines, by their nature, will not be simultaneous

SAFETY, SAFETY!

Safety is a central tenet and front of mind in the execution of this strategy



Responsibilities

Government and healthcare guidelines have been fluid over the past months and it is a complex task to interpret these and apply them to each of 11 different categories of motorsport, from planning an event to successful implementation.

Below is outlined the roles and responsibilities of each of the Government, Motorsport UK and ultimate event organisers and venue owners.

GOVERNMENT

- Define social gatherings size/ scale
- Set out hygiene measures and PPE
- Medical/emergency impact
- Human resource
- Equipment and facilities
- Limit exposure of vulnerable people

LEGISLATE/INFORM

MOTORSPORT UK

- Regulatory framework
- Education and Training
- Scrutineering
- Timina
- Marshalling
- Paddock/assembly areas
- Results/queries
- Medical requirements
- Incident management
- Personnel numbers
- Entry numbers
- Media
- Judicial

INTERPRET/ EDUCATE

EVENT/ VENUE ORGANISERS

- Application of Motorsport UK guidelines
- Facilitating social distancing
- Monitor and control number of event attendees
- Size of areas
- Marshalling arrangements
- Incident management
- Community engagement
- Remote roles/actions
- Event equipment/hygiene
- Guideline compliance

IMPLEMENT/ EXECUTE



Important Considerations

The UK is still in the midst of a healthcare emergency and it is the Government requirement that we closely follow their advice and guidance in order that as a nation the UK can navigate our way through the current crisis situation.

Life should not feel normal at this time and it is unlikely that the UK motorsport community can return to how things were for a long period of time. Notwithstanding that, with the appropriate checks and measures in place, motorsport should be able to continue at this time and it is important for the mental health and physical wellbeing of the community that life goes on as much as normal.

The following are important considerations in getting various parts of the sport up and running at the earliest opportunity.

1. Vehicle Sharing/ Passengers/ Co-drivers

Government easing of restrictions is now varied and localised. This guidance is presented on the understanding that what is permissible in one area may not be appropriate in another

2. Variations to Documentation

It is likely that documents and processes will need to be modified in order to provide for social distancing with the implementation of some additional checklists and processes

3. Communications

Flexible communication methods will be required, with an increased emphasis on digital engagement both pre and during the event

4. Training

New ways of working will be required and appropriate awareness training will need to be undertaken for all involved

5. Social Activities

The social aspect of motorsport is an important part of the sense of community, however it is necessary at these times that these be accommodated within the parameters of government restrictions





Race Venue/Organiser Guidance

The following guidance pertains to Race Venues and Race Event Organisers.

Against the backdrop of current Government guidance it is anticipated that for events to be able to be run safely, there will be significant changes required across all facets of event organisation.

The following guidance is not exhaustive, however Motorsport UK urges that venue and event organisers take a conservative approach towards their interpretation of the guidelines set out in order to protect competitors, teams, marshals, officials, volunteers and the reputation of motorsport.

With this updated guidance it may be possible to resume running most types of Race event subject to regional Government advice as it applies to the location of your event, and the practicalities of managing your compliance with that Government advice.

It is important and prudent at this time to adopt appropriate and practical precautions to protect and save lives.

Additional questions can be asked of Motorsport UK via; **Restart@MotorsportUK.org**

EVENT ELEMENT	GUIDANCE
Documentation	 Variations to standard documentation may be needed Recommended use of online event administration systems. Such systems may be capable of utilising the Motorsport UK licensing database for licence validation Electronic (remote) signing-on pre-event. Individuals without electronic access pre-event may be prohibited Ensure that the signing-on process emphasises attendance only if well and NOT exhibiting any COVID-19 symptoms. A reminder to marshals/officials that reduced staffing numbers may be necessary and non-attendance without prior notification may impact on the viability of the event Pre-event scrutineering by electronic (remote) declaration Licences not physically checked at event, remote verification possible. Ad-hoc verification by Motorsport UK Upgrade Cards not to be signed for upgrade purposes. In accordance with
Scrutineering	 current regulations official results may be presented in place of signatures Spacious, non-enclosed environment. May require supplementing existing areas with additional spaces Noise checks may be carried out so long as social distancing requirements can be maintained Pre-event scrutineering by electronic (remote) declaration
	 External checks with driver in vehicle. Internal checks with driver out – and sufficiently clear – of vehicle Contact with vehicle internals avoided and PPE as required to comply with Government advice and Motorsport UK requirements Checks selected and carried out to minimise contact with vehicle. Visual checks strongly recommended

EVENT	GUIDANCE
ELEMENT	
Scrutineering (continued)	 Helmets and FHR devises which do not bear a Motorsport UK (or MSA) approval sticker must be presented to the Scrutineers who will visually inspect the equipment and issue a sticker in accordance with the Motorsport UK COVID-19 helmet stickering procedure Remote video inspections of vehicles and equipment may be used. Organisers to facilitate for receiving videos where possible Specify the location of parc fermé which can be located as desired. Where venue fixed parc fermé is used then vehicles dismissed from parc fermé asap
	All paperwork digital
Marshals	PPE requirements in accordance with relevant Government advice and Motorsport UK requirements
	 Organisers at all times to ensure personnel are conscious of and satisfied with their own safety
	All reports to be transferred by digital or telephonic means PARROCK & SERVICE ASSEMBLY AREA
	PADDOCK & SERVICE/ASSEMBLY AREA • Prepare or use any marked bays and grids to avoid marshals where possible
	POSTS
	Posts should have no more than the number necessary to carry out the usual function of that location and in order to maintain safety coverage in accordance with the Track Licence
	 The post must be able to facilitate allocated marshals in line with current government guidance in respect of social distancing, and with mitigation as necessary
	 Post allocation should be issued remotely prior to event to avoid unnecessary delays and gatherings
	Start Line Information Board/Light Panel to reduce marshals needed
	INCIDENT/MEDICAL INTERVENTION
	 A marshal should approach a stranded vehicle face on and at a safe distance, to observe the OK (thumbs up) from the driver and request intervention in the case of no presented indication
	• In the event of an incident requiring intervention or where there is no OK sign (thumbs up) from the driver, marshals equipped with appropriate PPE should adopt the usual procedures to deal with the incident until additional support arrives. At which time the marshals' direct involvement may not be required, and they may only be needed to control the site
Officials	PPE requirements in accordance with relevant Government advice and Motorsport UK requirements
	Organisers at all times to ensure personnel are conscious of, and satisfied with, their own safety
	A record to be maintained of personnel working in close proximity or enclosed areas
	All reports to be transferred by digital or telephonic means

EVENT ELEMENT	GUIDANCE
Officials	PADDOCK & SERVICE/ASSEMBLY AREA:
(continued)	 Prepare or use any marked bays and grids to avoid marshals where possible MARSHAL POSTS:
	Post allocation should be issued remotely prior to event to avoid unnecessary delays and gatherings
	 Start Line Information Board/Light Panel to reduce marshals needed Greater utilisation and mobilisation of Intervention Vehicles
	 TRACK INSPECTION: To be undertaken by the Clerk of the Course who will report back to the Event Steward(s)
	INCIDENT/MEDICAL INTERVENTION:
	The Clerk of the Course may request a marshal to approach a stranded vehicle, face on and at a safe distance, to observe the OK (thumbs up) from the driver
	• In the event of an incident requiring intervention or where there is no OK sign (thumbs up) from the driver, marshals equipped with appropriate PPE should adopt the usual procedures to deal with the incident until additional support arrives. At which time the marshals' direct involvement may not be required, and they may only be needed to control the site
	Emergency Response personnel only. Clerk of Course where absolutely necessary who may require attendance also by other Senior Officials
	VEHICLE SHARING:
	In accordance with 'Vehicle Occupancy'
Venues	Limit team personnel numbers to ensure social distancing can be respected
	 Ensure and maintain social distancing between competitors in paddock, assembly and parc fermé areas and when travelling from paddock to assembly area, parc fermé and back to paddock
	Competitors to remain in or next to vehicle in assembly and parc fermé
	Where walkways have a width below the minimum social distance, consider making one-way and consider mitigation as necessary
	MEDICAL CENTRES:
	 To reduce the potential for contamination of essential medical facilities, visits to Medical Centres should be avoided other than for serious injury/illness
	Competitors/Teams are encouraged to bring and use their own first aid kits etc. in the first instance, in the event of minor injury/illness
	Triage will be necessary before individuals are permitted access
	Medical facilities to be restricted to medical personnel and patients only
	PODIUM/TROPHY PRESENTATION:
	At all times respecting social distancing needs and with appropriate PPE e.g. face coverings
	Presentation area to be set up in advance under sanitised conditions

EVENT ELEMENT	GUIDANCE
Timing/ Results/ Queries	 PPE requirements in accordance with relevant Government advice and Motorsport UK requirements Remotely operated timing services where possible (transponder only timing accepted) Single technician on-site for hardware issues, to observe social distancing Continued ability for transponder hire under sanitised conditions Results/times issued electronically by text/email etc. Queries submitted by messenger service/video call
Incidents/ Medical Intervention	 Organisers/Chief Medical Officer should liaise with the local emergency services and hospitals to ensure that there are no local restrictions and make appropriate provisions for casualty transfer from the venue to hospital if there is uncertainty regarding the availability of NHS ambulances Any Rescue vehicle used as an ambulance must be sanitised to the satisfaction of the Chief Medical Officer post-patient Extended hygiene measures. All equipment to be sanitised after use Extended PPE to be worn before entering any response vehicle Greater utilisation and mobilisation of Intervention vehicles Advanced PPE to be worn when conducting certain medical procedures Restrictions on number of personnel in Rescue/Intervention vehicles whilst not deployed Upon request from the Clerk of the Course, a marshal should approach a stranded vehicle face on and at a safe distance, to observe the OK (thumbs up) from the driver and request intervention in the case of no presented indication In the event of an incident requiring intervention or where there is no OK sign (thumbs up) from the driver, marshals equipped with appropriate PPE should adopt the usual procedures to deal with the incident until additional support arrives. At which time the marshals' direct involvement may not be required, and they may only be needed to control the site Separate and specific guidance in relation to incident/medical intervention has been issued
Communications & Media	SIGNAGE: • Key policies on distancing, hygiene, PPE, plus specific areas (e.g. paddock), regular PA announcements, venue entrance COMMUNICATING POLICIES: • Signposted from website • Emailed in advance of event with links • Guidance contained in footers of event information • No hard copies of comms materials LOCAL RESIDENT COMMUNICATIONS: • As appropriate to venue, highlighting adherence to guidelines

EVENT ELEMENT	GUIDANCE
Communications & Media (continued)	CUSTOMER LIAISON AND PRESS MANAGEMENT: Contact numbers for general enquiries, plus specific personnel on signage as appropriate, plus central URL to website section for policy info MEDIA: Strictly limited numbers (potentially single media syndicated), venue/space dependent Specified locations only Single workers, or household members only Interviews with social distancing respected All materials shared electronically PODIUMS: Not public/photo/media events CLUB SOCIAL ACTIVITIES: Must comply with current government restrictions
Protests/ Judicial	 Digital forms available here for: Protest Judicial Action including technical Appeals Additional guidance available, including socially distanced proceedings, if digital process is not possible All Stewards Reports electronic only and to be received no later than 5pm the first working day following the Event Any fees to be paid by the Competitor within 48 hours, or fines within 7 days direct to Motorsport UK
Briefings	 Recommended use of online event administration systems Written (and/or video) briefings sent electronically NEW DRIVERS: Clerk of the Course to speak remotely to new drivers via voice notes, telephone or other means Alternatively in an open area whilst at all times respecting social distancing and with availability of hygiene measures
Race Control	 PPE requirements in accordance with relevant Government advice and Motorsport UK requirements Documentation exchange or marshal messaging by electronic means. Verbal reports by telephone accepted without supportive written reports where appropriate Personnel limited for social distancing, access only to necessary personnel Venue to consider space available and utilise adjoining rooms as necessary, use technology for uninterrupted engagement between Race Control officials Hand sanitiser on entry/exit Well ventilated where possible

EVENT ELEMENT	GUIDANCE
Equipment Provision	 All equipment to be sanitised at pick-up point All equipment to be sanitised by marshal/official prior to drop-off Equipment to be pre-allocated to personnel to limit person-to-person contact Remote (unmanned room) pick-up/drop-off of equipment (sanitisation provision at location)
Race Administration	 Staff to be provided appropriate PPE in accordance with relevant Government advice and Motorsport UK requirements Area to be regularly sanitised Personnel limited for social distancing No physical exchange of paperwork. Reports etc. by digital means only Competitor or official attendance to be restricted according to the needs of the facilities Hand sanitiser on entry/exit Well ventilated where possible
Vehicle Occupancy Officials Cars/ Safety Cars etc.	 Occupancy to be in accordance with relevant Government advice and PPE requirements. Full face helmet and balaclava is acceptable COVID-19 PPE. Where vehicle occupancy is limited to occupants of the same household the requirement for facial covering is recommended Eye wear: Only tight-fitting eyewear such as goggles or a visor on a full face helmet afford any benefit and it remains a matter of personal choice Facial Covering: The mouth and nose must be covered by a tight-fitting covering, particularly with regard to the sides of the nose. If a balaclava doesn't provide this level of tight-fitting covering of the mouth and nose then an additional facial covering must be worn. Care must be taken when removing all facial coverings, in line with Government guidance Rotation of occupants to be avoided and not without sanitising contact areas of vehicle A record of personnel sharing vehicles to be kept
Competitors Including Teams	 Participants must be conscious of, and satisfied with, their own safety and of the impact of their actions on other participants Any queries to the officials/organisers must be via electronic/digital means, or to the admin desk where provisions can be made for social distancing and protection of staff DRIVER CHANGES: For events requiring driver changes, the time period for the change must allow for sanitisation of the contact areas within the vehicle Shared use of an internal breather and hydration system is prohibited ALL DRIVERS: Any driver involved in an incident must indicate that they are OK by signalling with a "thumbs up" at the front windscreen at the earliest opportunity and to the approaching marshal. Failure to do so will result in mobilisation of medical personnel

EVENT ELEMENT	GUIDANCE
Competitors (continued) Including Teams	 If a competitor can safely exit the vehicle, they should do so and then stand in a suitable location, respecting social distancing MEDICAL CENTRES: To reduce the potential for contamination of essential medical facilities, visits to Medical Centres should be avoided other than for serious injury/illness Competitors/Teams are encouraged to bring and use their own first aid kits etc. in the first instance, in the event of minor injury/illness Triage will be necessary before individuals are permitted access TEAM PERSONNEL: Team personnel must not attend the event if they are unwell, and if any member should become unwell during the event they must notify the organiser by electronic or telephonic means and will be required to leave the venue Social distancing shall respect the government guidance including PPE and any additional Motorsport UK requirements Contact areas to be regularly sanitised Sharing of tools and equipment to be avoided where possible Team Managers to retain a record of personnel attending the Event and the names to be recorded on the pre-event declaration, recommended to be no more than Driver +3 (Motorsport UK prior agreement required to alter this number)



Guidelines for Scotland

The following information provides guidance relating only to the restart of motorsport in Scotland and must not be relied upon for any other jurisdiction in the UK.

Specifically, the information is for clubs and their activities in Scotland and which fall under the Jurisdiction of the Scottish Government who are continuing to adopt a phased approach to the easing of restrictions with the assistance of sportscotland.

Motorsport UK continues to communicate a plan on how to best resume motorsport activities while operating under applicable restrictions in this jurisdiction.

Travel guidance issued by the Scottish Government should always be adhered to and is available through the following link: **Staying Safe and Protecting Others: Travel.** Please refer to **the map** annexed (©The Scotsman) current at date of this publication. A local post code checker is also available at **COVID** restrictions by protection level in areas of Scotland.

In addition, reference must be made to the Motorsport UK Scottish Travel Guidance document as published from time to time here: Scottish Motorsport Travel Guidance

Scottish Government has introduced a new strategic framework document for managing COVID-19 which will become effective from 2 November 2020. This provides a 5-Level approach to restrictions with each local authority area (or sub-area) placed in a relevant protection level depending upon its COVID-19 status which will be reviewed weekly: - https://www.gov.scot/publications/covid-19-scotlands-strategic-framework/

Sports Scotland guidelines are available through the following link: Sports Scotland Guidelines



Specific guidance for Clubs and Organisers

- It is the responsibility of each club or venue to undertake a documented COVID-19 -Security Risk Assessment. There is also Scottish COVID Officer elearning available here.
- Competitions should only be undertaken at your own club or venue where physical distancing and hygiene measures are in place and any travel restrictions can be respected.
- **3.** All indoor changing facilities must remain closed at this time.
- Hospitality services and toilet facilities at clubs and venues may reopen subject to Scottish Government quidance.
- Organised and sanctioned Governing Body outdoor competitions <u>must take place behind</u> closed doors:
 - a. with only competitors and essential competition staff in attendance
 - b. no spectators
- A register of <u>all</u> attendees including their full names and contact details will be maintained in accordance with this guidance document.
- For adults a maximum of 30 people can combine to essentially create a 'competition bubble' as long as physical distancing measures are maintained.
- **8.** Competition organisers should ensure no two 'bubbles' come into contact with each other at any time throughout the day. This may be achieved with staggered starts etc.

- **9.** PPE requirements including cleaning measures are subject to Health Protection Scotland quidance and must be adhered to.
- **10.** No spectating should take place other than where a parent, guardian or carer is supervising a child or vulnerable adult.
- **11.** Limits on the number of participants accessing facilities should be risk assessed to ensure physical distancing can be maintained. When together in a 'competition bubble' outdoors ensure that there is a gathering of no more than 30 people in total in any one bubble.
 - Children aged 11 years and younger are not required to distance, as set out in Scottish Government guidance.
- 12. Travel to and from competition must not mix households i.e. no car sharing. This also means no multiple occupancy of vehicles from mixed households during competition is permitted. Scottish Government and Motorsport UK travel guidance must be adhered to. Any participant other than a minor (under the age of 18) from a Level 3 or above zone must not travel more than 5 miles from the boundary of that zone in order to participate in an Event.
- 13. Where any Event may exceed 200 attendees in any one day (including officials and venue operators) specific agreement with Motorsport UK and in consultation with relevant local authorities, environmental health, the police or other body responsible for the safety of the public. Specific agreement must be reached with all parties before the Event takes place.



We are the national membership organisation and governing body for four-wheel motorsport in the UK, representing competitors, volunteers, clubs and fans.

Motorsport UK is a not-for-profit organisation (limited by guarantee) that exists to service and grow the sport. We are a member of the world governing body, the Fédération Internationale de l'Automobile (FIA).







Motorsport UK House, Riverside Park, Colnbrook, SL3 0HG

T: +44 (0) 1753 765 000

E: hello@motorsportuk.org

W: motorsportuk.org







